

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS  
OF SAN BERNARDINO COUNTY, CALIFORNIA  
AND RECORD OF ACTION**

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March 30, 2004

**FROM: JAMES FELTEN, Public Health Director**  
Department of Public Health

**SUBJECT: AMENDMENT TO CONTRACT WITH CHILDREN'S FUND TO PROVIDE  
MAINTENANCE AND TRANSPORTATION SUPPORT SERVICES TO  
CALIFORNIA CHILDREN'S SERVICES PROGRAM CLIENTS AND FAMILIES**

**RECOMMENDATIONS:** Approve Amendment No. 1 to Contract No. 02-758 with Children's Fund in the amount of \$25,000, increasing the total contract amount from \$10,000 to \$35,000 and extending the contract end date from June 30, 2004 to June 30, 2005 to provide maintenance and transportation support services to assist San Bernardino County Department of Public Health's California Children's Services Program clients and their families in accessing authorized medical services.

**BACKGROUND INFORMATION:** Approval of this item will ensure that qualified persons receive mandated maintenance and transportation services as part of a comprehensive medical diagnostic or treatment plan.

The San Bernardino County Department of Public Health (DPH) administers the California Children Services (CCS) Program for the residents of San Bernardino County. The CCS Program provides specialized medical care for persons under the age of 21 years old, with eligible physically handicapping conditions, whose families are partially or wholly unable to pay for such services. DPH administers the CCS Program in compliance with State laws, regulations, policies, and procedures established governing the determination of medical, residential and financial eligibility, provider service authorizations, case management, audit of claims, and payment.

In addition to providing specialized medical care, Health and Safety Code Section 123840(j) requires CCS to provide maintenance and transportation services. These services include bus tickets (coupons) and cash advances for food, hotel accommodations, travel and other related services. CCS policies permit the use of a subcontractor to expedite the advance payments to clients and families.

On June 25, 2002, the Board of Supervisors approved Contract 02-758 with Children's Fund, a non-profit organization, to provide maintenance and transportation services to CCS clients. Children's Fund has in place the necessary mechanisms to assist CCS in coordinating access to services and to provide timely advance payments to CCS clients and families. To date, Children's Fund has effectively met the needs of CCS and its clients.

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Approval of this amendment will increase the contracted amount by \$25,000 from \$10,000 to \$35,000 and extend the contract period through June 30, 2005.

**REVIEW AND APPROVAL BY OTHERS:** This item has been reviewed by the Office of County Counsel (Charles Larkin, Deputy County Counsel, 387-5433) on March 17, 2004; HSS Contracts (Bruce Fordon, Administrative Supervisor, 387-2451) on March 22, 2004; and County Administrative Office (Carol Hughes, Administrative Analyst, 388-0211) on March 17, 2004.

**FINANCIAL IMPACT:** This item imposes no local County cost. The total expenditures of \$25,000 will be fully reimbursed by the State of California Health and Human Services Agency, Department of Human Services. The amount of \$6,000 is included in the Department's fiscal year 2003/2004 budget. The remaining \$19,000 will be included in the Department's fiscal year 2004/2005 budget.

**COST REDUCTION REVIEW:** The County Administrative Office has reviewed this agenda item and recommends this action based on full reimbursement of expenditures by the State of California Health and Human Services Agency.

**SUPERVISORIAL DISTRICT(S):** All

**PRESENTER:** James Felten, Public Health Director, (909) 387-9146

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